

**Assignment 4 Cover Sheet**

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| **Course:** |  |
| **Awarding Body:** |  |
| **Academic Year:** |  |
| **Learner Name:** |  |
| **Tutor’s Name:** |  |
| **Unit/Module:** |  |
| **Assignment Number:** |  |
| **Submission Date:** |  |

Learners must sign here …………………… and date ……………….. to show they have read and understood Medway Adult Education’s Plagiarism Policy and agree the content in this submission must be their own work.

**Reminder:** Any ideas, concepts or information obtained from other sources must be clearly referenced using quotation marks and hyperlinks to the original source.

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| Learning outcome  | Pass |
| 1 The learner will: 1. Understand where and how to search for jobs  |  |
| 1.2 Identify who is able to help them find work or training in their 1.5 Identify how they can improve their chances of being successful if they apply for this type of opportunity |  |
| The learner can: 1.1 Identify 2 possible sources of job vacancies and provide an example of a job opportunity that might suit them from one of the sources |  |
| 1.3 Provide an example of a job vacancy or training opportunity that interests them that has been found by using one of the support networks and acting on the advice and guidance given |  |
| 1.4 Recognise how ready they are to apply for this type of opportunity |  |

Tutor sign and Date